



Provider Access Policy Statement

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Contents

1. Aims	3
2. Statutory requirements	3
3. Student entitlement.....	4
4. Management of provider access requests.....	4
5 Pupil Destinations	5
6 Complaints	5
7 Links to other policies.....	5
8 monitoring arrangements.....	5

1. Aims

This policy statement aims to set out our academy's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer. It sets out:

- › Procedures in relation to requests for access
- › The grounds for granting and refusing requests for access
- › Details of premises or facilities to be provided to a person who is given access.

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access pupils in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our academy complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

As our pupils are not on roll for their full 5 years of time with our academy and come to roll at any point throughout the year in any year group, we would expect our pupils to have engaged in these encounters as arranged by their previous mainstream setting. We will however, provide arranged encounters throughout the year and this will be offered to all on roll at that point in the appropriate year groups.

2.2 Meaningful provider encounters

Our academy is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement may also be an option at our academy as we are multi sited.

3. Pupil entitlement

All pupils in years 8 to 13 at our academy are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- › Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact our named Careers Lead as named on the website.

Telephone: 01246 237640 or 07548 837344

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into our sites to speak to pupils and/or their parents/carers:

Please speak to our Careers Lead to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Access to pupils will be refused during exam periods, where pupils have weekly off site vocational alternative provision or work experience.

4.4 Safeguarding

Our safeguarding and child protection policy outlines the academy's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy along with our visiting speakers and supervision policy.

4.5 Premises and facilities

- › We are a multi sited academy in the North of Derbyshire and so it may be appropriate for providers to visit specific sites. This will be organised by the Careers lead.
- › We do not have large sites with a hall or gym area and therefore events will be carefully planned to consider our small sites.
- › Providers can leave prospectuses or other material for pupils to read.

5. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school such as:

- › Chesterfield College
- › REAL Education
- › Chameleon School of Construction
- › North Notts College, Mansfield

6. Complaints

Any complaints related to provider access can be raised following the academy complaints procedure on our website or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

7. Links to other policies

- › Safeguarding and child protection policy
- › Visitor supervision policy
- › Work experience policy
- › Careers policy
- › Curriculum policy
- › Complaints policy

8. Monitoring arrangements

The academy's arrangements for managing the access of education and training providers to pupils are monitored by our Careers Lead named on the website.

This policy will be reviewed by the Careers Lead every 2 years.

At every review, the policy will be approved by the governing board.